**Summary of LTFT Training**

**Part one: training summary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date this training year commenced** | **% of FT training for this year** | ***Complete training years.***  **Date this training year was complete.** | ***Incomplete training years.***  **Number of months (full-time equivalent) completed of this training year\*** |
| **CT1** |  |  |  |  |
| **CT2** |  |  |  |  |
| **CT2+** |  |  |  |  |
| **ST3** |  |  |  |  |
| **ST4** |  |  |  |  |
| **ST4+** |  |  |  |  |
| **ST5** |  |  |  |  |
| **ST6** |  |  |  |  |
| **ST7** |  |  |  |  |
| **Predicted date of CCT (if known)** | |  | | |

\*e.g. I have completed 10 calendar months at 0.6% since beginning ST5. I should enter the full-time equivalent of months I have completed. 10 x 0.6= 6 months (I am half way through ST5).

**Part two: time out of training summary**

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| --- | --- |
| **Period of time out of training**  **(DD/MM/YY- DD/MM/YY)** | **Reason for absence**  **e.g. sick leave, maternity leave etc..** |
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